

# **NIRMAL PRIMARY SCHOOL**

**(Recognised & Aided by NDMC) School I.D. No. 2026131**

**Behind Multi-Storeyed Flats,  
Shahjahan Road, New Delhi - 110 011**

**Phone: 23389071**

To  
DEO(C)  
Education Department  
NDMC  
New Delhi

Date: - 23.08.2016

**Subjects: - INFORMATION OF THE SCHOOL RESQUIRED TO BE UPLOADED ON  
WEBSITE (CBSE RELATED INFORMATION)**

Respected Sir,

With reference to letter No. 104/DEO(C)/Edn./2016 dated 04.08.2016 received through e-mail we hereby sending information as per pro-Performa attached here. We already sent information required as per Circular No. 105/DEO(C)/Edn./2016 dated 04.08.2016 on 06.08.2016 through e-mail.

Thanks

Headmistress  
Mrs. Jasbir Kaur

INFORMATION OF THE SCHOOL RESQUIRED TO BE UPLOADED ON WEBSITE (CBSE RELATED INFORMATION)

1. Name of the school with address with Pin code no. NIRMAL PRIMARY SCHOOL, SHAHJHAN ROAD NEW DELHI 110011  
 (i) E-mail nml.p@ndmcmail.co.in  
 (ii) Ph. No. 011-23389071  
 (iii) Fax no. NA
2. Years of establishment of school 1960
3. Whether NOC from state/UT or Recommendation of Embassy of India Obtained? NA  
 (i) NOC No. NA  
 (ii) NOC issuing date NA
4. Is the school recognised , if yes By which Authority Recognition from NDMC 1983  
Yes, DoE & NDMC
5. Status of Affiliation: Permanent/Regular/ Provisional Permanent  
 (i) Affiliation No. Letter No. 84-86/DEO(B)/83 dated 18.05.1983  
 (ii) Affiliation with the Board since NA  
 (iii) Extension of Affiliation up to NA
6. Name of trust/Society/ Company Registered under Section 25 of the Company Act, 1956 NA  
 Period up to which Registration of Trust/Society is valid \_\_\_\_\_
7. List of member of school managing Committee with their Address/ tenure and Post held NA  
NA

SL.NO	NAME OF MEMBERS	DESIGNATION	ADDRESS	TENURE	POST HELD

8. Name and official address of the Manager / President/Chairman/ Correspondent NA  
 \_\_\_\_\_

- (i) E-mail \_\_\_\_\_  
(ii) Ph. No. \_\_\_\_\_  
(iii) Fax no. \_\_\_\_\_

9. Area of School Campus

- (i) In Acres \_\_\_\_\_ NA \_\_\_\_\_  
(ii) In sq. mtrs. \_\_\_\_\_ 3562.82 sqm \_\_\_\_\_  
(iii) Built up Area (Sq. mtrs.) \_\_\_\_\_ 855.54 sqm \_\_\_\_\_  
(iv) Area of playground in (Sq. mtrs.) \_\_\_\_\_ 2502.32 sqm \_\_\_\_\_  
(v) Other facility \_\_\_\_\_ NA \_\_\_\_\_  
(vi) Swimming pool \_\_\_\_\_ NA \_\_\_\_\_  
(vii) Indoor game \_\_\_\_\_ NA \_\_\_\_\_  
(viii) Dance rooms \_\_\_\_\_ YES \_\_\_\_\_  
(ix) Gymnasium \_\_\_\_\_ NA \_\_\_\_\_  
(x) Music Room \_\_\_\_\_ YES \_\_\_\_\_  
(xi) Hostels \_\_\_\_\_ NA \_\_\_\_\_  
(xii) Health and Medical \_\_\_\_\_ Done by NDMC Doctors time to time \_\_\_\_\_  
Check up

10. Details of the fee structure

- (i) Pre nursery \_\_\_\_\_ No fee charged \_\_\_\_\_  
(ii) Nursery \_\_\_\_\_ Free Education from Nry. to XII \_\_\_\_\_  
(iii) I to V \_\_\_\_\_ Free Education from I to V \_\_\_\_\_  
(iv) VI to VIII \_\_\_\_\_ N/A \_\_\_\_\_  
(v) IX & X \_\_\_\_\_ Only pupil fund charged for boys XI & XII \_\_\_\_\_  
(vi) XI & XII \_\_\_\_\_ NA \_\_\_\_\_

11. Transport facility

- (i) Own Buses \_\_\_\_\_ NA \_\_\_\_\_  
(ii) Busses hired on contract basis \_\_\_\_\_ NA \_\_\_\_\_  
(iii) Details of transport charge \_\_\_\_\_ NA \_\_\_\_\_

12. Details of salary being paid by the school to teaching staff/non -teaching (to be updated time to time)

Give information about other posts also.

Designation PGT/TGT/ PRT/ COUNSELLOR/ etc.	Scale of pay	Grade pay	% of D.A.	HRA	EPF CONTRIBUTION
01 H.M (Pry.)	9300-34800	4800/-	As per the norms adopted for Central Govt Employees	30% OF BASIC	N.A.
05 PRTs	9300-34800	4800/-		30% OF BASIC	N.A.
05 PRTs	9300-34800	4600/-		30% OF BASIC	N/A
(1) Sweeper Cum Chowkidar	5200-20200	1800/-		30% OF BASIC	N/A
(1) Peon	5200-20200	1800/-		30% OF BASIC	N/A
(1) Chowkidar	5200-20200	1800/-		30% OF BASIC	N/A

13. Mode of payment of salary

(i)	Name of the bank through which salary is drawing individuals)	ECS (Different Banks for individuals)
(ii)	Through single cheque transfer advice	<u>ECS Citi Bank Jeewan Bharti New Delhi</u>
(iii)	Individual cheque	<u>NA</u>
(iv)	Cash	<u>NA</u>

14. Library facility

(i)	Size of the library in sq. mtrs.	<u>22X8X10.5</u>
(ii)	No. of Periodicals	<u>NA</u>
(iii)	No. of Dailies	<u>NA</u>
(iv)	No. of Reference books class- wise	<u>NA</u>
(v)	No. of Magazine	<u>NA</u>
(vi)	Others	<u>NBT 62, NCRT Story Books = 155, Other Books = 18</u>

15. Name of the Grievance/ Redressal Officer With E-mail, Ph. No., Fax No.

Deputy Education Officer (G) for Primary/Nursery Classes (Room No. 8019) Palika Kendra, New Delhi. E-mail address: [deo-g.education@ndmcmail.gov.in](mailto:deo-g.education@ndmcmail.gov.in)

Contact: 41501353 ó 60 Extn. 2819.

Deputy Education Officer (A) for Middle, Secondary and Sr. Sec. Classes (Room No. 8016, Palika Kendra, New Delhi. E-mail address: [deo-admn.education@ndmcmail.gov.in](mailto:deo-admn.education@ndmcmail.gov.in)

Contact: 41501354 ó 60 Extn. 2816.

Timings: 3.00 PM to 4.00 PM on working Days.

In case of non-redressal individuals can also approach Director (Education) for all such problems in Room No. 7014. E-mail address: [director.education@ndmcmail.gov.in](mailto:director.education@ndmcmail.gov.in)

Contact: 41501354 ó 60 Extn. 2714.

Timings: 3.00 PM to 4.00 PM on working Days.

16. Members of Sexual Harassment committee

NA

17. Section wise enrolment of school for the

Current session

Enrolment as on 31.07.2016

Class & No. of Sections (Add more rows if needed for sections)	Enrolment (Gender wise)		Total Enrolment	Subjects in English medium
	M	F		
Nursery A				
Nursery B				
<b>Total of Nursery</b>				
I A	10	14	24	Subjects in Hindi medium

I B	13	08	21	Subjects in Hindi medium
II A	14	10	24	Subjects in Hindi medium
II B	20	05	25	Subjects in Hindi medium
III A	15	11	26	Subjects in Hindi medium
III B	10	13	23	Subjects in Hindi medium
IV A	16	10	26	Subjects in Hindi medium
IV B	11	16	27	Subjects in Hindi medium
V A	13	14	27	Subjects in Hindi medium
V B	16	08	24	Subjects in Hindi medium
<b>Total class I to V</b>	<b>138</b>	<b>109</b>	<b>247</b>	
VI A	0	0	0	
VI B	0	0	0	
VII A	0	0	0	
VII B	0	0	0	
VIII A	0	0	0	
VIII B	0	0	0	
<b>Total of class VI to VIII</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Grand Total of Nur. To VIII</b>	<b>138</b>	<b>109</b>	<b>247</b>	

Class & No. of Sections (Add more rows if needed for sections)	Enrolment (Gender wise)		Total Enrolment	Subject				
	M	F		Stream (e.g. Arts, Commerce, Science)	Subjects in English Medium with enrolment (e.g. Acct.(32))	Other subjects/ Languages (e.g.= Eng. Core(85))	Choice in subjects [e.g. I.P / Maths (commerce), Phy. Edn./ Painting (Arts) etc.]	Additional subject ( e.g. Painting in XI B)
XI A								
XI B								
XII A								
XII B								
Total Class XI And XII								

Total Enrolment from class I to Class V: 247

Male= 138; Female = 109: Total (Male +Female ) = 247

19. Vacation period

From 11/05/2016 to 30/06/2016 (Summer Vacation)

From 8/10/2016 to 10/10/2016 (autumn break)

From 26/12/2016 to 15/01/2017 (Winter break)

20. Admission period

Throughout the year for I TO VIII

01/04/2016 to 31/07/2016 for IX TO XII

21. Particular of teaching staff (to be updated time to time)

Name & Designation	Employee Code	Permanent/ Regular/ Contract/ Guest faculty etc.	Date Of Appointment	Trained/ Untrained	Teaching Subjects and Total periods assigned in a week.	Responsibility*
Mrs. Anita Rani Nangia	19937890	Regular	23.01.1993	Trained	48 Period All Subjects	Class Tr./ Master Roll Incharge/ Annual Result Incharge
Mrs. Dorothis Kaur	19937891	Regular	15.07.1993	Trained	48 Period All Subjects	Class Tr.
Mrs. Anju Narang	19947878	Regular	15.07.1994	Trained	48 Period All Subjects	Class Tr./Mid Day Meal & Welfare/ Incharge
Mrs. Saroj Bala	19957792	Regular	14.03.1995	Trained	48 Period All Subjects	Class Tr.
Mrs. Ruchita Bawa	19967810	Regular	15.07.1996	Trained	48 Period All Subjects	Class Tr./SMC Meeting Incharge
Mrs. Kapila Kohli	19987820	Regular	15.12.1998	Trained	48 Period All Subjects	Class Tr./Annual Result Checking/ T.C Preparation
Mrs. Sunita Rani Goyal	19997799	Regular	30.03.1999	Trained	48 Period All Subjects	Class Tr./Admission Incharge/ SC,ST,Min. Scholar Ship Incharge
Mrs. Saguna Joshi	19997800	Regular	15.09.1999	Trained	48 Period All Subjects	Class Tr./ To Help GPF Maintenance Record/Re Checking of Admission Forms & T.C
Mrs. Param Jyoti	20037801	Regular	01.07.2003	Trained	48 Period All Subjects	Class Tr./PTA & Tr. Meeting Record
Mrs. Sharmistha Sharma	20037802	Regular	01.07.2003	Trained	48 Period All Subjects	Class Tr./Daily attendance & NBT Books Record

\*= (e.g. Class Tr. , Mid Day Meal I/C, Examination I/C, Admission I/C, Time Table I/C etc.) may mention multiple responsibilities for example Class Teacher and Mid Day Meal I/C.

Other Information

1. Brief about History of school in 100 words

Nirmal Primary School (Aided) was under the administrative control of the Directorate of Education of the Delhi Administration. Sometime in the 1960s the administrative control of the aided Primary Schools was shifted to the Municipalities. There are presently 2aided Primary Schools in the NDMC area. The permanent recognition has been granted to Nirmal Primary School, Shahjhan Road New Delhi w.e.f. 01.05.1983, as per Delhi School Education Act and rules 1973. The grant given to Aided Schools covers 95% of the salary paid to Teachers and Staff. In addition, aided schools are entitled to receive 95% of certain contingency allowances at levels fixed decades ago. The 5% of the salaries of teaching and other approved staff; and ALL other expenses relating to the administration; maintenance and upkeep, including cost of all items of a capital nature like buildings, furniture etc. are the responsibility of the Management of the aided School. It should be noted that, in accordance with the Delhi Education Act, the students of Aided Primary School pay NO FEES.

2. Main achievements (Academic, sports, co-curricular etc ) of school in session 2015-16 . (Please include Photos also).....NA
3. Main achievements (Academic, sports, co-curricular etc ) of school from 1<sup>st</sup> April 2016 to till date. (Please include Photos also).....NA
4. Information about Principal/ Vice Principal/ HM

S. No.	Name	Designation	Employee code	Date of joining present school	Remarks
1.	Mrs. Jasbir Kaur	19837789	Regular	15.07.1992	

5. Information about Nearest Police Station

S. No.	Approx. Distance from School	Address of Nearest Police station	Land Line Number
1.	02 KM	TILAK MARG POLICE STATION NEW DELHI	011 233882100 011 23385571

6. Information about Rooms

S.No	Room No.	Floor(E.G. G.F. = Ground Floor, F.F= First Floor Etc.)	# Utilization (e.g.= XII-A, Library, Staff Room)	Size Of Room In Meter (L*B*H), e.g. (6.2*5.2*5)	No. Of Windows	No Of Doors	No Of Fans	No. Of LED Tube Lights	Remarks
1.	01	G.F	LIBRARY	22X8X10.5	02	01	02	02	
2.	01	G.F	OFFICE	11X8X10.5	02	02	01	02	
3.	09	G.F	CLASS ROOM	22X16X10.5	03	01	02	05	
4.	01	G.F	CLASS ROOM	22X12.5X10.5	02	01	02	05	
5.	01	G.F	CLASS ROOM	22X13X10.5	03	01	02	05	
6.	01	G.F	PLAY ROOM	22X10X10.5	02	01	02	02	

# = If room is utilized for class then please mention the medium of the class for example Class XII A , English Medium, V A Hindi Medium and so on.

- Whether the school has facility of Toilet block for Physically Challenged (Yes/No)  YES  NO
- Whether the school has Ramp for Physically Challenged . (Yes/No)  YES  NO

7. Information about Toile Blocks

Toilet Block No.	Floor	Used By Male / Female	Used By Staff/ Students	No. of W. Cø	No. of Urinals
G.F	GROUDN FLOOR	BOYS/GIRLS	12	BOYS (4) GIRLS (7)	02

8. Information about Drinking Water Facilities

Total No. of taps	Total No. of functional taps	No. of Water Coolers	No. of RO etc.
06	06	01	N/A

9. Information about various clubs in the school

S. No	Name Of Club/ Houses (e.g. Eco Club)	No. of Club / House members	In-charge Of Club/ Houses	Activities Performed In Club/Houses
	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A

10. Important contact numbers

S.No	Designation	Extension Followed by 41501353 To 68	Direct Number
1.	DIR (Edn.)	2714	23360114
2.	Jt. Dir (Edn.)	3009	
3.	DEO (A)	2016	
4.	DEO (G)	2019	
5.	AEO (Mid Day Meal Scheme)	3113	
6.	DD (NSES)		23347296
7.	DD (NSES Gen.)	3901	
8.	SO (Edn.)	2401	

S. No.	Designation	Name	Land Line No.
1.	J. E (Civil)		
2.	A.E. (Civil)		
3.	E.E. (Civil)		
4.	J. E (Electrical)		
5.	A.E. (Electrical)		
6.	E.E. (Electrical)		
7.	Section Officer (Horticulture)		
8.	Any Other		